

**HP STATE AGRICULTURAL MARKETING BOARD,VIPNAN BHAWAN, SHIMLA-171002.**

**TENDER NOTICE**

Sealed price bids are invited by the Managing Director, HPSAMB from firms/contractors to rent out its Kisan Bhavan(s) located at various places in Himachal Pradesh for a period of 5 years in the first instance. The tender document, terms and conditions and qualifications required can be obtained from the office of the undersigned on payment of **Rs1500/-**,by demand draft, or by downloading a copy of the same posted at the website( **www.hpsamb.nic.in**) and enclosing a tender cost of **Rs.1500/--** by Demand Draft drawn in favour of Managing Director, HPSAMB, payable at Shimla. The proposal complete in all respect be submitted along with an Earnest Money Deposit to be paid by a Demand Draft drawn in favour of Managing Director, HPSAMB,Shimla.

The tender must reach in the office of the undersigned on or before 21.10.2017and will be opened on 23.10.2017 by 11.00 A.M in the presence of the bidder(s) or their authorized representative(s).

Sd/-

Managing Director,  
**HP STATE AGRICULTURAL MARKETING BOARD,  
SHIMLA-171002.**

## 1. SCHEDULE OF EVENTS

Issue of Tender document_____	:	(by hand/ download from website)
Release in the Newspaper/website	:	27.09.2017
Pre-bid meeting	:	12.10.2017
Last date Submission of Tender document:	:	21.10.2017 up to 5-00 P.M
Opening of Tender & <b>Evaluation of Technical bid</b>	:	<b>23.10.2017 at 11-00 A.M</b>
Opening of financial bid	:	23.10.2017 at 3.00 P.M
Award of contract (tentative)	:	within 45 days from opening of financial bid

## 2. DEFINITIONS

Unless repugnant to the subject or context of usage, the following expressions used shall carry the meaning hereunder respectively assigned to them, namely:

The expression "Institute" occurring in the tender document shall mean HP State Agricultural Marketing Board Shimla.

- (a) The expression "Bidder" shall mean the Tenderer who submits the tender for the work and shall include the successors and permitted assigns of the tenderer.
- (b) The expression "Contractor" shall mean the Tenderer who submits the tender for the work and selected by the Institute for the performance of the subject work, and shall include the successors and permitted assigns of the contractor.
- (c) "Incharge" shall mean any representative of the Institute authorized to act as the Officer-in-Charge of the work or any specified part thereof.
- (d) "Work" and "Scope of Work" shall mean the totality of work/services and supplies of food and other materials by expression or implication envisaged in the contract and shall include all materials, equipment and labour required for commencement, performance, provision or completion thereof.
- (e) "Contract" shall mean the contract for the work and shall include the tender document, the specifications, general or special conditions of contract HPSAMB, the letter of acceptance and the acceptable rates/bill of quantities in price bids etc.
- (g) Farmers/growers shall mean any person who bring and sell/buy fruits and vegetable and other permissible commodities of trade in mandi or holder of Kisan pass book who visit the mandi in connection with agricultural activity.
- (h) "Meals" shall include all inputs from the Dinning Hall/Kitchen, including bed tea, breakfast, lunch, dinner and evening tea-snacks, bottled water etc.; including those served by the contractor under special arrangements on various occasions.  
"Kisan Bhavan" shall mean in the present tender, as Kisan Bhavan located under APMCs of the Board in Himachal Pradesh.
- (i) "Competent Authority" shall mean the Managing Director, Board or any other Officer designated by him for the purpose of this work.

### 3. DOCUMENTS TO BE SUBMITTED

Introduction: (Profile of the firm/company detail of staff)

Price Bid: Annexure-VII (Attach documents, details etc.)

FEE TO BE DEPOSITED (ATTACH DEMAND DRAFTS WITH THE BID DOCUMENT)

Tender fee: Rs.1500/-

EMD: Rs.50,000/- ,25000/-& 10,000/-(as applicable)

- Note: i) The Tender fee & EMD, Technical and Price Bid be put in separate sealed envelopes and thereafter all envelopes be put in a bigger sealed cover, super scribing Tender Notice for housekeeping, reception, catering services, maintenance of rooms of Kisan Bhawan\_\_\_\_\_ (name of Kisan Bhawan)  
ii) The intended bidders may apply for more than one Kisan Bhawan but has to pay EMD separately along with financial bid.

#### 4. (A) TECHNICAL QUALIFICATIONS REQUIRED FOR BIDDING;

Sr.No	Eligibility	DOCUMENTS to be attached.
1.	Minimum 5 (five) years of experience in providing catering & hospitality services , housekeeping , reception and room allotment service, horticulture and general maintenance services, out of which at least 3 years experience in running of guest houses/Kisan Bhawan etc.	
2.	Average turnover for the last three years must be 5 crores. (2014-15 ,2015-16 & 2016-17) for Kisan Bhawan Dhalli(Tunnel) & Solan and 1.00 crore for Kisan Bhawan at other places i.e Kangra (Palampur,Jwalaji)Hamirpur (Jahu),Mandi(Kagani)	
3.	Last three year Income Tax Return. (copy of audited statement of account/balance sheet for the last three financial years ending 31.3.2016)	
4.	Statutory compliances like ; i) Food license under Food Safety and Standard Act. 2006(Department of Health Safety and Regulation) . ii) EPF , iii) ESIC, iv) Labour license (Under Labour (Regulation and Abolition)Act,1970) v) PAN/TAN,	

	vi) GST number. vii) Registration under private security Act. viii) ISO certificate.	
5.	A certification (affidavit) to be signed by MD/CEO of the company that they have not been debarred or blacklisted for any services or products dealing in, by any organization or Educational Institute/University or State/Central Government and no criminal case/legal proceeding or Industrial dispute is pending or contemplated against them.	
6.	Name, address/contact details of present and past satisfactory services of minimum three clients to whom such services are being/have been extended. Bidders must submit the documentary proof in support of meeting the minimum qualification criteria. Simply an undertaking by the bidder for any item of the criteria shall not suffice the purpose. All the documentary proof must be listed on the letter pad of the company and enclosed in a cover, to be submitted with the tender document.	
7.	Performance certificate from at least one of the present client.	
8.	Firm must have its registered office in Himachal Pradesh.	

**(B) FINANCIAL BID:**

The price bid will be opened only of those firms, who will be found technically qualified after evaluation of their technical bids. The financial bid should be submitted in separate envelop. **Annexure-VII**

**SCOPE OF SERVICES TO BE PROVIDED BY THE CONTRACTOR:** Catering, allotment and maintenance of Rooms, Security, Housekeeping including maintenance of Sanitation and Sewerage, General Horticulture and other allied services in connection with running of Kisan Bhawans.

(a) The detail of Kisan Bhawans & Tarrif Rates:

Sr. No.	Name of APMC	Place	Detail of accommodation
1.	Shimla & Kinnaur	i) Dhalli(Tunnel)	Annexure-I
2.	Solan	ii) APMC Solan	Annexure-II
3.	Kangra	iii) Jwalaji	Annexure-III
		iv) Palampur	Annexure-IV
5.	Mandi	v) Mandi(kangani)	Annexure-V
6.	Hamirpur	vi) Jahu	Annexure-VI

- (b) Reception and accommodation of farmers/growers/traders/guests coming to stay in the Kisan Bhawan services include manning the reception and office, round the clock on all the days of the year. Maintenance of allotment register, allotment and opening of rooms for bonafide occupants and upkeep of rooms by good housekeeping, room service for VIP suites (which include provision of bottled drinking water and waiter services) and security of Kisan Bhawan premises.
- (c) The contractor has to arrange himself all the provision items for cooking, cleaning materials, labourers, skilled and supervisory staff. The Kisan Bhawan will be available for operation in **“as is where is condition”** for maintaining it in upright, spic and span good condition.
- (d) The tenderer should have sufficient number of employees on roll, specially trained for housekeeping and allied work as per tender requirements. Full list of the employees, viz, name, age, gender, educational qualification, employees code, designation, experience in relevant field, PF, ESI code, local; & permanent address etc., should be attached with the technical bid. Documents in the support of ESI,EPF deductions, labour license, health and safety measures the tenderer takes for his workers should be attached with the technical bid.
- (e) Services will be provided by presentable, neatly attired and well-mannered trained attendants /personnel as per their functional designation. The personnel deployed(preferred age group:21-45 years) of certified character and antecedents be Indian national and must display name badge and identity card signed by the agency/contractor and be conversant in speaking Hindi, and local language.
- (f) Maintenance and cleaning on daily basis of all the rooms(with toilet-cum-bath),kitchen ,dining hall ,glass window panes, venation blinds and all the fixture/furniture at the Kisan Bhawan daily with ISI mark detergent/phenyl (harmless WHO certified chemicals)shall be the duty of the contractor. A status report on day-today basis will be maintained by the supervisor as a permanent record and be sent to the Secretary APMC, daily.
- (g) Bedrooms linen and bathroom towels shall be changed at regular interval. Mosquito repellent, anti mosquito spray/fumigation, rodent and pest control, fly/ ultrasonic repugnant etc. will be done whenever required.
- (h) Bathroom/Toilets shall be cleaned daily and mopped up with ISI Phenyl. Air filters of split/Windows type Air Conditioners will be thoroughly cleaned. Deodorant/ oil & stain remover/room spray shall be used for better results. Liquid soap dispensers, bath soaps, tissue rolls, toilet paper, odonil, naphthalene balls, room fresher, harpic, duster, brooms and the cleaning/sanitary materials will be provided by the contractor at no extra cost.
- (i) The kitchen shall be kept functional throughout the year, maintaining high degree of cleanliness. The utensils, crockery, cutlery, refrigerator, water purifier, water cooler etc .shall be kept clean and be arranged properly. Maintenance of refrigerator, dish washers, other mechanized facilities etc. shall be done by the contractor at his own cost.
- (j) Dining Hall/Kitchen, Cafeteria services shall be rendered in hygienic condition by trained chefs, cooks, masalchi, cleaners etc.
- (k) The contractor shall provide experienced security personnel (in adequate numbers, of suitable hierarchy and supervision) for manning/surveillance at Kisan Bhawan.
- (l) Suitable horticulture services, creation and maintenance of lawns and gardens (free from weeds and trimming to stop undesirable growth) hedges, potted plants, flowering plants, seasonal flowers, flowers arrangements in reception, rooms and common areas etc. shall be done by the contractor.
- (m) The contractor shall ensure overall general maintenance, drainage cleaning, garbage disposal (dry and wet garbage)/plastic and non-plastic waste disposal etc. in an eco-friendly manner, using protective/closed bins), services and repairs (electrical, plumbing,

HVAC etc.), breakdowns, emergency relief and help on urgency basis. To ensure that Managers/Supervisors are sufficiently trained and equipped with mobile phones.

- (n) The contractor should ensure to maintain adequate number of manpower to meet the contractual obligations and also arrange a pool of standby housekeeping staff/supervisor.
- (o) Bills for services should be presented to the visitors staying at Kisan Bhawan and payment received. A proper record and register should have to be maintained for record keeping and checking purpose of the Officer authorized by the authority.
- (p) Meals should be provided at rates/menu, fixed by authority. The details are given in **Annexure-** for which the rates be mentioned and consolidated daily rates. Menu /rates should also be indicated for events or special occasions (viz. seminars, workshops and conferences etc.), on per head basis for lunch/dinner, for vegetarian and non-vegetarian dishes.
- (q) Kitchen items and utensils will be arranged by the contractor as per requirement. Refilling of gas cylinder and repair maintenance of the items under contractor control like gas Chullah, refrigerator, water cooler, water purifier, bread toaster, mixer/grinder etc, will be done and supplied by the contractor at no extra charge.
- (r) Payment of electric charges, water charges, telephone bills, shall be made by the contractor

#### **5. OBLIGATION OF APMC:**

The Institute shall provide and maintain following inventory (one time):

- (a) Furnishing of rooms.
- (b) Air conditioners, voltage stabilizers, TVs, geysers, invertors with batteries.
- (c) Provision of curtains, blankets, looking mirror, towels, bed sheets, bedcover, mattress, protector cover, pillow cover, wall clock, cool water jug, wall hangings, etc, as one-time support.
- (d) Electrical fittings, tube lights (energy savers), bulbs, fans, etc., as aggregate level infrastructure (one-time only).
- (e) Renovation/additions to the building, solar water heating system, fire fighting equipments, emergency power line etc.
- (f) Matters related to civil or electric work.
- (g) EPBX/Telephone facility will be made one time investment.
- (h) Racks, Almirah, room locking arrangement, shoe/luggage racks etc. as one-time support.
- (i) The institute will provide space for setting up a Control Room with seating arrangement in the Kisan Bhawan for the Manager and /or Supervisor. The house keeping staff will first report to the manager/Supervisor in the Control Room and will be subsequently deployed by contractor for duty after having been checked for standard liveries, upkeep, issue of materials and equipments etc. A store Room will also be provided in the premises to keep the essentials and consumables etc.
- (j) ***The accommodation of one room(Chowkidar room) for the workers deployed by the contractor will be provided in Kisan Bhawan.***
- (k) ***Kitchen/Cooking space and Dinning Hall***

#### **6. TERMS & CONDITIONS**

- (a) The contractor will not allow or permit his employees to participate in any union activities or agitation in the premises of the owner.
- (b) Any theft or damages caused due to negligence of the contractor shall be borne by the contractor. Appropriate amount of penalty after due consideration and hearing will be imposed and the same will be deducted from the monthly bills of the contractor.
- (c) The services will be provided round the clock on all days of the year (24x7x365).

- (d) The service provider shall have to flag all the documents which are required in the **MINIMUM QUALIFICATIONS FOR BIDDING**.
- (e) No item will be taken out of the Kisan Bhawan without written permission of the In Charge Kisan Bhawan or representative nominated by the authority. Normally no inventory be shifted from one room /place to another, without the approval of the In charge, and making valid entry in the stock register of the inventory.
- (f) The allotment of rooms (accommodation) will be done by the Secretary APMC or any officer nominated by him. The booking of the rooms will be made at APMC level till 5.00 P.M and vacancy if any will be utilized by the contractor as rent fixed and intimation thereof be sent on official e-mail of the APMC till 9.00 P.M daily.
- (g) Room charges will be collected by the contractor as per rates fixed against proper receipt.
- (h) The contractor or his representative will not allow any unauthorized person to stay in the Kisan Bhawan without permission of the Secretary APMC and designated officer for the purpose. If at any time or during surprise check, it is found that persons staying in the Kisan Bhawan without permission, the contractor will be directly responsible and financial penalty @ Rs.2000/-per day will be imposed on the contractor for damages, and same will be recorded in the complaints precedence register.
- (i) HPSAMB/Secretary APMC will not responsible for any injury, accident, disability or loss of life to the contractor or to any of his personnel that may take place while on daily or conservancy duties. Any compensation or expenditure towards treatment of such injury, accident or loss of life shall be the sole responsibility of the contractor. The contractor has to make its own arrangements towards health insurance, accidental and disability coverage and domiciliary treatments of all personnel engaged by them under their pay rolls and submit a proof to this effect.
- (j) Compliance of policy regulations viz., Payment of Minimum Wages Act, Employer's Liability Act, Contract Labour (Regulation & Abolition) Act, The Workmen Compensation Act, Industrial Disputes Act, Maternity Benefit Act, Employees state Insurance Act, Provident Fund Act, Miscellaneous Provisions Act and Labour License of State/Central Government, as on the date in existence or revised/changes in the future, will be the whole sole responsibility of the contractor. In this regard, the Contractor at all times should indemnify HPSAMB/Secretary APMC against all claims and will maintain the necessary books, logs, register, verifications, returns, receipts, computerized database etc.; mandatory as per law and as per the Government rules and make it available for inspection/verification to the concerned Government officer/Labor Enforcement Officer/*Regional Provident Fund Commissioner*, as and when required. Failure to comply such instructions will lead to imposition of fine by state/Government machinery and summary termination of contract and /or such other action as the State may deem fit.
- (k) The contractor will be exclusively responsible to meet and comply with all legal requirements with respect to the food items prepared and sold by him to including with respect to raw material ingredients incorporated therein, and shall be exclusively responsible for any infraction of the provisions of any applicable law with regard to preparation, storage, service and sale of food, including the provisions of the Prevention of the Food Adulteration Act, The Essential Commodities Act, The Weights & measures act and all rules, regulations and orders framed there under, including safety and health of all consumers/residents under the said contract. The contractor should keep the owner indemnified from and against any claim of infection, food poisoning or illness arising from any bad, stale or defective food or materials provided as meals, during the entire contract period.
- (l) The cable Network/Dish TV will be arranged by the contractor in all the rooms connected with the TVs placed in the VIP suites/ rooms, dormitory, reception area etc.

- (m) Expenses on telephone used by the contractor and his men including telephone rent will be borne by the contractor.
- (n) EPBX facility will be made one time investment and AMC and other recurring charges on this account will be borne by the contractor.
- (o) The quoted rent will be fixed for first three year and enhancement @10% bi annum will be charged for subsequent years. The Rooms Tariff will be revised @ 5% after each three years.
- (p) The successful bidder shall get into contract agreement with the Secretary APMC on specified Terms & Conditions of outsourcing of Kisan Bhawan.

**7. HANDING/TAKING OVER**

The fittings, fixtures, furniture, furnishings, linen, gadgets and all other items will be properly handed over after making separate kit inventory/bar coding and details of each item giving specifications, duly signed by the authorized signatory of APMC and the Contractor for the Kisan Bhawan. Each room shall display the inventory list and be reconciled on quarterly basis with compulsory annual inventory verification of the complete Guest House.

**8. BOOKING OF ROOM:**

The preference of dormitory and room accommodation will be given to the stakeholders of APMC i.e Kisan /growers. The booking will be done by the APMC till 5.00 P.M. The rooms left vacant thereafter will be allotted by the contractor under intimation to the Secretary APMC or any authorized officer. The preferential earmarked accommodation shall also be made available to the Board's, APMCs staff and officials/officers from other Marketing Boards out of the state. The detail of reservation of accommodation and room rent as per Annexures.

**9. CHECK OUT TIME: Noon.**

**10. BREAKFAST/LUNCH/DINNER:**

The contractor will serve veg/ non-veg items as per rates and time schedule at Annexure-2.

**11. TENDER FEE AND EMD**

- (a) The tender document, terms and conditions and qualifications required can be obtained from the office of the undersigned on payment of Rs.1500/-(Rupees one thousand five hundred only) by Demand Draft, or by downloading a copy of the same posted at the Board's website ([www.hpsamb.nic.in](http://www.hpsamb.nic.in)) and enclosing a Tender Fee of Rs.1500/-(Rupees One thousand five hundred only) by demand draft drawn in favour of Managing Director, HPSAMB, Shimla-171002. The tender fee is non-refundable.
- (b) The proposal complete in all respect to be submitted along with an earnest Money deposit (EMD) of Rs.2,50,000/-(Rupees Two fifty thousand only),to be paid in the shape of Demand Draft Drawn in favour of Managing Director, HPSAMB,Shimla-171002.
- (c) The EMD deposited shall remain valid for at least 90 days (three months) from the last date of submission of tender. The bidder intend to apply for more than one Kisan Bhawan will have to pay EMD at the prescribed rate for each Kisan Bhawan.
- (d) The EMD shall be refunded to the unsuccessful tenderer soon after finalization of the contract. It shall be refunded to the successful tenderer on receipt of performance security deposit.
- (e) No interest is payable on refund of the EMD.

**12. TERMS OF PAYMENT**

- (a) The contractor will deposit lump sum bid amount with APMC before commencement of contract and subsequent renewal (s) will be made after advance deposit.
- (b) The rates/price quoted by the firm will be applicable during the period of contract, In the events, the contract is extended, beyond the original period, on year-to-year basis; the escalation @ 10% will be charged.



**13. Performance Security:**

The contractor shall submit a Bank Guarantee Bond or cash equivalent in Rupees by Demand Draft (@ 10% of total contract value) in favour of Secretary APMC towards performance security Deposit. The security deposit shall not carry any interest and shall be forfeited in case the contractor, who fails to discharge its duties/ commitment or whose contract is terminated pre-maturely. The security money so deposited with the Institute will be released after three months of expiry of agreement period, if not extended otherwise.

**14. TERMINATION OF CONTRACT**

- (a) If the services of the contractor are not found satisfactory he/she will be issued three Month's notice for improvement. If satisfactory improvement is not found even after this notice, a final, one month's notice will be issued to the Contractor to terminate the contract without prejudice to any rights or privileges accruing to either party prior to such termination. During the period of notice, both parties shall continue to discharge their duties and obligations.
- (b) In case the contractor is required to (or decides otherwise) to discontinue the contract, he/she should give at least three month's notice and shall remain essentially working for the said period of notice, till alternative arrangements are made.
- (c) In cases or situations, beyond the control of either party, the contract may be terminated with mutual consent by giving one month notice.
- (d) The Institute in any/either situation will not be under any obligation to pay compensation or make good the payments for the notice period, for which services are not rendered.
- (e) In case of breach of any terms and conditions attached to the contract, the Performance Security Deposit of the contractor will be liable to be forfeited, besides annulment of the contract or other lawful action that may be taken against the contractor.
- (f) The contractor shall give vacant premises and return all the equipment/fixtures and other items, facilities etc., once the contract period is over or terminated.

**15. DAMAGES AND LOSSES:**

All the equipments and the items at site stand at the risk and sole charge of the contractor who shall deliver in proper conditions at the time of annual stock-taking by the Junior Engineer of APMC. Any shortfall shall be immediately made good by the contractor by replacement. If the same is not replaced within one month of stock-taking, the amount shall be recovered from the dues/bills of the contractor. The contractor or his representative shall be present during the stock-taking. If the contractor or his representative does not make them available, the stock-taking shall be conducted in their absence, and which will be binding on them.

**16. COMPLAINTS:**

The contractor shall keep a suggestion book to record any suggestion/complaints, on performance of services, by the guests and produce to the representative of HPSAMB/APMC for perusal during their visit to ensure that prompt action has been taken on such complaints and measures taken to avoid their recurrence. The contractor shall attend to all the complaints and address as early as possible to the satisfaction of the **institution**. The contractor will provide guest feedback forms in each room and collect/ collate it to tabulate/display the observations /feedback, grievances or risk and sit for monthly meetings with HPSAMB/APMC authorities.

#### **17. MISBEHAVIOUR OF EMPLOYEES**

The employees of the contractor shall maintain strict discipline and not use any violent, obscene or offensive language while inside the premises. Smoking and consuming alcohol inside the premises is strictly prohibited. It will be mandatory for the contracting agency to brief their personnel in advance and apprise them of the conduct, expected from them. Nothing prevents the **institution** to even advise the contractor about any such issue, or any erring personnel engaged by the contractor, which warrant urgent action, in the interest of work and its fast disposal.

#### **18. BREAKAGE/ REPLACEMENT**

All damages/ breakages to the equipment/inventory in the charge of the contractor, if caused due to negligence of the contractor's employees, the cost of repair/ replacement of the equipment will be borne by the contractor. Replacement of articles (viz., linens, crockery, cutlery, consumable items/ inventory etc.), which have been lost, will be done after proper assessment by the competent authority and as per decision/ mutual discussion and shall be borne by the contractor.

#### **19. SCOPE OF EXTENSION OF WORK**

In the event **institute** is satisfied with the working and performance of the Contracting Firm/Agency and its professional outlook, ***it can extend the period of contract for a further period of three years on yearly basis.***

#### **20. OTHER CONDITIONS**

- (i)** **THE Managing Director HPSAMB** may accept or reject any or all the tenders/bids in part or in full without assigning any reason. In case of any dispute, pertaining to tender/ bids, the decision of the **Managing Director** shall be final and binding on the bidders.
- (ii)** The **Managing Director HPSAMB** reserves the right to withdraw/relax/ interpret any of the terms and conditions mentioned hereinbefore, in such a situation the tenderer shall be given sufficient time to take the changes into account.
- (iii)** Tenders received after the closing date and time shall not be considered.
- (iv)** Each page of the tender document should be signed and stamped by the tenderer in acceptance of the terms and conditions, laid down by the Institute.
- (v)** While indicating the price offer, the bidder should write the value both in words and figures. In case of dispute, or cutting/ overwriting, the amount written in words will be taken as the bid value.
- (vi)** The person/officer signing the tender/bid documents on behalf of the contractor should be delegated with an appropriate Power of Attorney (duly endorsed by a Notary Public) by the Chief Executive Officer/ Managing Director of the Company to sign such documents. An appropriate declaration must be enclosed, a sample of which is annexed with this tender document.
- (vii)** Tenders incomplete in any form will be rejected outright. Conditional offers will not be accepted.
- (viii)** No tenderer will be allowed to withdraw after submission of the tender; otherwise the EMD submitted by the tendering firm would stand forfeited. In case, the successful tenderer declines the offer of contract (or refuses to acknowledge or execute the contract/ agreement within 15 days of award of work), for what-so-ever reasons, his EMD will be forfeited.

- (ix)** The contractor should not sublet the work to any other agency/contractor. No child labour should be engaged and human rights as per law shall be protected and adhered to. Persons engaged must undergo a prior character and antecedent check/police verification, and must be medically cleared.
- (x)** Period of Validity: Bids shall remain valid for acceptance for a period of 90 days from the date of opening of the price bid.
- (xi)** Tender fee should be enclosed separately in an envelope and attached with the Technical Bid document. E.M.D. should also be kept in an envelope and enclosed with the technical Bid document. It is mandatory to enclose the said fee, unless otherwise the Agency/ Organization is entitled for an exemption while submitting bids to Government Institutions/ Offices, as evident from the authorization letter/certificate issued by appropriate State/ Central Government Authority granting such exemption.

**ANNEXURE-I****Room Tariff Kisan Bhawan Dhalli,(Tunnel)Shimla (EMD 5000/- )**

<b>Sr. No.</b>	<b>Type of Accommodation</b>	<b>Status of person</b>	<b>Rent per day</b>
1.	<b><u>1st Floor:</u></b> Dormitory Bed No.40 bedded with bath and toilet.	I) Registered farmers, growers of APMC or Kisan card holder of District/State. II) Others.	60/-  100/-
2.	<b><u>2<sup>nd</sup> Floor:</u></b> Regular suits (12 Nos.) Cat-II	I) Registered farmers, growers of APMC or Kisan card holder of District/State. ii) Officers/Officials of the APMC/HPSAMB iii) officials of Marketing Board's outside the state vi) Other Himachali v) Non Himachali	500/-  500/- 800/-  1000/- 1200/-
3.	3 <sup>rd</sup> Floor (10 No.) Cat.-I  (2 Nos.VIP Suits Reserved for Chairman HPSAMB/APMC /Managing Director)	i) Officers/Officials of the APMC/HPSAMB ii) officials of Marketing Board's outside the state vi) Other Himachali v) Non Himachali -	600/- 1000/-  1200/- 1500/-
4.	Conference Hall	i) APMC/HPSAMB ii) Farmers/Growers iii)Govt./Semi Govt. Departments, Student Associations/NGOs iv)General People	10000/- 12000/- 20000/-

**Tender for Management, Catering, Housekeeping and maintenance Services of Kisan Bhawan Dhalli,(Tunnel)APMC Shimla & Kinnaur.**

Sr. No.	Particulars	Quantity	Rate in Rs.	Remarks
1	<b>Hot &amp; Cold Drinks</b> Tea Per Cup	1Cup	8.00	Or rates fixed by Deputy Commissioner of the District
2	Tea with 2 Biscuits	1 Cup	10.00	-do-
3	Coffee ( Nescafe with milk)	1 Cup	15.00	-do-
4	Cold drinks	-	MRP	-do-
	<b>Breakfast</b>			-do-
1.	Cornflakes, Milk with sugar		25.00	
2.	Puri ( 04) with seasonal vegetable	Per Plate	35.00	-do-
3.	Aloo / Gobhi / Mooli Prantha	01 No	20.00	-do-
4.	Curd 1 Bowl	01 No	20.00	-do-
5.	Butter Amul	100 gm	MRP	-do-
6.	Bread with Butter/Jam	2 Pcs	20.00	-do-
7.	Eggs Boiled	2 Pcs	15.00	-do-
8.	02 Eggs Omelette with 4 pieces of bread toast with butter	-	35.00	-do-
	<b>Lunch / Dinner :-</b>			-do-
1.	Rice, Chapattis, Dal fry, 02 (two) Seasonal Vegetables, Fresh green salad (minimum 100 grams – preferably two/three items), Papad, Curd, Pickle etc.		90.00	-do-
2.	Egg Curry	2pcs	40.00	-do-
3.	Non Veg		On cost	-do-

**Kisan Bhawan APMc, Solan(EMD 25000/-) Annexure-II**

<b>Sr. No.</b>	<b>Type of Accommodation</b>	<b>Status of person</b>	<b>Rent per day</b>
1.	Dormitory (3 Nos.) 40 bedded	I) Registered farmers, growers of APMC or Kisan card holder of District/State II) Others	60/-  100/-
2.	Regular Rooms Cat-II (7 Nos.) Suit No.	I) Registered farmers, growers of APMC or Kisan card holder of District/State. ii) Officers/Officials of the APMC/HPSAMB iii) officials of Marketing Board's outside the state vi) Other Himachali v) Non Himachali	500/-  500/- 800/-  1000/- 1200/-
3.	Regular Room Cat-I( Nos.)	I) Officers/Officials of the APMC/HPSAMB ii) officials of Marketing Board's outside the state vi) Other Himachali v) Non Himachali	500/-  1000/-  1200/- 1500/-  -

**Tender for Management, Catering, Housekeeping and maintenance Services of Kisan Bhawan Solan APMC Solan.**

Sr. No.	Particulars	Quantity	Rate in Rs.	Remarks
1	<b>Hot &amp; Cold Drinks</b> Tea Per Cup	1Cup	8.00	Or rates fixed by Deputy Commissioner of the District
2	Tea with 2 Biscuits	1 Cup	10.00	-do-
3	Coffee ( Nescafe with milk)	1 Cup	15.00	-do-
4	Cold drinks	-	MRP	-do-
	<b>Breakfast</b>			-do-
1.	Cornflakes, Milk with sugar		25.00	
2.	Puri ( 04) with seasonal vegetable	Per Plate	35.00	-do-
3.	Aloo / Gobhi / Mooli Prantha	01 No	20.00	-do-
4.	Curd 1 Bowl	01 No	20.00	-do-
5.	Butter Amul	100 gm	MRP	-do-
6.	Bread with Butter/Jam	2 Pcs	20.00	-do-
7.	Eggs Boiled	2 Pcs	15.00	-do-
8.	02 Eggs Omelette with 4 pieces of bread toast with butter	-	35.00	-do-
	<b>Lunch / Dinner :-</b>			-do-
1.	Rice, Chapattis, Dal fry, 02 (two) Seasonal Vegetables, Fresh green salad (minimum 100 grams – preferably two/three items), Papad, Curd, Pickle etc.		90.00	-do-
2.	Egg Curry	2pcs	40.00	-do-
3.	Non Veg		On cost	-do-

**Kisan Bhawan Jawalaji,APMC Kangra(EMD 10000/-)Annexure-III**

<b>Sr. No.</b>	<b>Type of Accommodation</b>	<b>Status of person</b>	<b>Rent per day</b>
1.	Dormitory	I) Registered farmers, growers of APMC or Kisan card holder of District/State. II) Others	60/- 100/-
2.	Regular Room (4 Nos.)+ 1 Chowkidar Room	I) Registered farmers, growers of APMC or Kisan card holder of District/State. ii) Himachali iii) Non Himachali  ii) Officers/Officials of the APMC/HPSAMB iii) officials of Marketing Board's outside the state	250/- 300/- 500/- 150/- 500/-



**Tender for Management, Catering, Housekeeping and maintenance Services of Kisan Bhawan Jawalaji, APMC KANGRA.**

Sr. No.	Particulars	Quantity	Rate in Rs.	Remarks
1	<b>Hot &amp; Cold Drinks</b> Tea Per Cup	1Cup	8.00	Or rates fixed by Deputy Commissioner of the District
2	Tea with 2 Biscuits	1 Cup	10.00	-do-
3	Coffee ( Nescafe with milk)	1 Cup	15.00	-do-
4	Cold drinks	-	MRP	-do-
	<b>Breakfast</b>			-do-
1.	Cornflakes, Milk with sugar		25.00	
2.	Puri ( 04) with seasonal vegetable	Per Plate	35.00	-do-
3.	Aloo / Gobhi / Mooli Prantha	01 No	20.00	-do-
4.	Curd 1 Bowl	01 No	20.00	-do-
5.	Butter Amul	100 gm	MRP	-do-
6.	Bread with Butter/Jam	2 Pcs	20.00	-do-
7.	Eggs Boiled	2 Pcs	15.00	-do-
8.	02 Eggs Omelette with 4 pieces of bread toast with butter	-	35.00	-do-
	<b>Lunch / Dinner :-</b>			-do-
1.	Rice, Chapattis, Dal fry, 02 (two) Seasonal Vegetables, Fresh green salad (minimum 100 grams – preferably two/three items), Papad, Curd, Pickle etc.		90.00	-do-
2.	Egg Curry	2pcs	40.00	-do-
3.	Non Veg		On cost	-do-

**Kisan Bhawan Palampur,APMC KANGRA(EMD 10000/-)Annexure-IV**

Sr. No.	Type of Accommodation	Status of person	Rent per day
1.	Dormitory	i) Registered farmers, growers of APMC or Kisan card holder of District/State. II) Others	60/-  100/-
2.	Regular Room	I) Registered farmers, growers of APMC or Kisan card holder of District/State. ii) Himachali iii) Non Himachali  ii) Officers/Officials of the APMC/HPSAMB iii) officials of Marketing Board's outside the state	250/-  300/- 500/-  150/- 500/-

**Tender for Management, Catering, Housekeeping and maintenance Services of Kisan Bhawan PALMPUR,APMC KANGRA.**

Sr. No.	Particulars	Quantity	Rate in Rs.	Remarks
1	<b>Hot &amp; Cold Drinks</b> Tea Per Cup	1Cup	8.00	Or rates fixed by Deputy Commissioner of the District
2	Tea with 2 Biscuits	1 Cup	10.00	-do-
3	Coffee ( Nescafe with milk)	1 Cup	15.00	-do-
4	Cold drinks	-	MRP	-do-
	<b>Breakfast</b>			-do-
1.	Cornflakes, Milk with sugar		25.00	
2.	Puri ( 04) with seasonal vegetable	Per Plate	35.00	-do-
3.	Aloo / Gobhi / Mooli Prantha	01 No	20.00	-do-
4.	Curd 1 Bowl	01 No	20.00	-do-
5.	Butter Amul	100 gm	MRP	-do-
6.	Bread with Butter/Jam	2 Pcs	20.00	-do-
7.	Eggs Boiled	2 Pcs	15.00	-do-
8.	02 Eggs Omelette with 4 pieces of bread toast with butter	-	35.00	-do-
	<b>Lunch / Dinner :-</b>			-do-
1.	Rice, Chapattis, Dal fry, 02 (two) Seasonal Vegetables, Fresh green salad (minimum 100 grams – preferably two/three items), Papad, Curd, Pickle etc.		90.00	-do-
2.	Egg Curry	2pcs	40.00	-do-
3.	Non Veg		On cost	-do-

**Kisan Bhawan Kangani,APMC Mandi(EMD 10000/-)Annexure-V**

<b>Sr. No.</b>	<b>Type of Accommodation</b>	<b>Status of person</b>	<b>Rent per day</b>
1.	Dormitory	i) Registered farmers, growers of APMC or Kisan card holder of District/State. II) Others	60/-  100/-
2.	Regular Room	I) Registered farmers, growers of APMC or Kisan card holder of District/State. ii) Himachali iii) Non Himachali  ii) Officers/Officials of the APMC/HPSAMB iii) officials of Marketing Board's outside the state	500/-  600/- 800/-  150/- 500/-
4.	Conference Hall	i) APMC/HPSAMB ii) Govt./Semi Govt.Department/farmers-students Associations/NGOs ii)General People	Nil 5000/-  6000/-

**Tender for Management, Catering, Housekeeping and maintenance Services of Kisan Bhawan Kangani, APMC MANDI**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Quantity</b>	<b>Rate in Rs.</b>	<b>Remarks</b>
1	<b>Hot &amp; Cold Drinks</b> Tea Per Cup	1Cup	8.00	Or rates fixed by Deputy Commissioner of the District
2	Tea with 2 Biscuits	1 Cup	10.00	-do-
3	Coffee ( Nescafe with milk)	1 Cup	15.00	-do-
4	Cold drinks	-	MRP	-do-
	<b>Breakfast</b>			-do-
1.	Cornflakes, Milk with sugar		25.00	
2.	Puri ( 04) with seasonal vegetable	Per Plate	35.00	-do-
3.	Aloo / Gobhi / Mooli Prantha	01 No	20.00	-do-
4.	Curd 1 Bowl	01 No	20.00	-do-
5.	Butter Amul	100 gm	MRP	-do-
6.	Bread with Butter/Jam	2 Pcs	20.00	-do-
7.	Eggs Boiled	2 Pcs	15.00	-do-
8.	02 Eggs Omelette with 4 pieces of bread toast with butter	-	35.00	-do-
	<b>Lunch / Dinner :-</b>			-do-
1.	Rice, Chapattis, Dal fry, 02 (two) Seasonal Vegetables, Fresh green salad (minimum 100 grams – preferably two/three items), Papad, Curd, Pickle etc.		90.00	-do-
2.	Egg Curry	2pcs	40.00	-do-
3.	Non Veg		On cost	-do-

**Kisan Bhawan Kangani,APMC Hamirpur, Jahu(EMD 10000/-) Annexure-VI**

Sr. No.	Type of Accommodation	Status of person	Rent per day
1.	Dormitory Bed No.	i) Registered farmers, growers of APMC or Kisan card holder of District/State. II) Others	40/-  60/-
2.	Regular Room	I) Registered farmers, growers of APMC or Kisan card holder of District/State. ii) Himachali iii) Non Himachali  ii) Officers/Officials of the APMC/HPSAMB iii) officials of Marketing Board's outside the state	200/-  250/-  300/-  100/-  300/-

**Tender for Management, Catering, Housekeeping and maintenance Services of Kisan Bhawan Kangani, APMC Hamirpur, Jahu**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Quantity</b>	<b>Rate in Rs.</b>	<b>Remarks</b>
1	<b>Hot &amp; Cold Drinks</b> Tea Per Cup	1Cup	8.00	Or rates fixed by Deputy Commissioner of the District
2	Tea with 2 Biscuits	1 Cup	10.00	-do-
3	Coffee ( Nescafe with milk)	1 Cup	15.00	-do-
4	Cold drinks	-	MRP	-do-
	<b>Breakfast</b>			-do-
1.	Cornflakes, Milk with sugar		25.00	
2.	Puri ( 04) with seasonal vegetable	Per Plate	35.00	-do-
3.	Aloo / Gobhi / Mooli Prantha	01 No	20.00	-do-
4.	Curd 1 Bowl	01 No	20.00	-do-
5.	Butter Amul	100 gm	MRP	-do-
6.	Bread with Butter/Jam	2 Pcs	20.00	-do-
7.	Eggs Boiled	2 Pcs	15.00	-do-
8.	02 Eggs Omelette with 4 pieces of bread toast with butter	-	35.00	-do-
	<b>Lunch / Dinner :-</b>			-do-
1.	Rice, Chapattis, Dal fry, 02 (two) Seasonal Vegetables, Fresh green salad (minimum 100 grams – preferably two/three items), Papad, Curd, Pickle etc.		90.00	-do-
2.	Egg Curry	2pcs	40.00	-do-
3.	Non Veg		On cost	-do-

**ANNEXURE-VII**

**FINANCIAL BID**

FORMAT TO BE FILLED BY THE AGENCY TENDERING FOR HOUSEKEEPING, RECEPTION, ROOM SERVICE, DINING HALL & OTHER JOBS, MAINTENANCE SERVICES ETC., IN Kisan Bhawan .

1. Name of work: Catering, Housekeeping & Maintenance/ Operation of the Kisan Bhawan \_\_\_\_\_ at APMC \_\_\_\_\_.

2. Name of the Firm /Bidder \_\_\_\_\_

3. Address \_\_\_\_\_

4. Phone/Fax/Mobile/E-mail \_\_\_\_\_

5. Rent Offered (per month) Rs. \_\_\_\_\_

(Figures) Rs. \_\_\_\_\_

\_\_\_\_\_

**(Stamp & Seal)**